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19 June 1970

MEMORANDUM FOR: EA/TR

SUBJECT : Weekly Activities Report

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noted

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1. Mr. Gene Bennett, Training Systems and Technology Div., Bureau of Training, Civil Service Commission visited the Language School on 15 June to discuss our use of the cassette recorders for training purposes. Mr. Bennett is trying to get a dialogue going among government agencies on their experiences with the emerging concepts of training and educational technology. I referred him to Messrs. [REDACTED]

2. Chief and Deputy Chief, LS have now reviewed 17 of 22 language hierarchies in LS. A language hierarchy is the series of courses offered by any one faculty in LS. These reviews have been an education for Chief and Deputy Chief, LS but in addition new ideas have been surfaced which can be passed from one faculty to another. At the conclusion of the reviews we plan to begin a discussion of LS teaching methodology and philosophy. The review has already been useful in that suggestions for improvement and further professionalization have arisen from the discussions. We have been further impressed with the high quality of our staff and of their genuine efforts to present high quality instruction.

3. Our semi-annual meeting of the LS Contract Review Panel was held on Thursday, 18 June, to consider the contract status of all LS contract personnel and promotions. Recommendations for promotions and quality step increases were made to the C/LS. Miss [REDACTED] represented the Personnel Branch, OTR. 25X1A9a

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4. Mr. [REDACTED] has begun a remedial English course for [REDACTED] translators. He hopes to point out typical errors of Chinese speakers translating into English. The students have been very receptive to the first two sessions held Monday and Wednesday of this week.

5. The first year of the BAHLT Program was concluded on 18 June. Twenty-one students out of an original sixty completed the second semester. These students are now in the process of taking their proficiency tests. We should have all the results within the next two weeks so we can evaluate the program thus far. Plans for the Fall include the continuation of some of the classes for a second year and the beginning of a new round of classes in French, German, Russian and Spanish

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GROUP 1
Excluded from automatic
downgrading and
declassification

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6. Personnel Notes

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Mr. [REDACTED] a summer employee reported for work on Friday, 19 June. We will use him initially in the language laboratory.

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7. Mrs. [REDACTED], one of our Japanese instructors recently attempted to teach one of her Spanish colleagues a few words in Japanese. Mrs. [REDACTED] explained that the Japanese equivalent of "How are you" is "O-hio" which she stated can easily be remembered by saying exactly in English the name of the State of Ohio. The next day as she passed her colleague in the hall she was greeted with a wave of the hand and "Idaho".

8. Language School Statistics

Students and Classes as of 19 June 1970:

Students

Full-time - 65
Part-time - 91 (48 Hqs.)

Classes

Full-time - 34
Part-time - 36 (10 Hqs.)

Language laboratory hour for the week of 8 - 12 June 1970:

Language School - 160 hours
Headquarters - 78 hours

Twenty-three language proficiency tests were given during the week of 8 - 12 June 1970.



Chief, Language School

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